

TEN CLUB/CORNER/VILLAGE PARK RENTALS

VILLAGE OF WATERFORD

262-534-3980

Rental rates for private groups		Resident	Non-resident:
June, July August	Thursday thru Saturday	\$200.00	\$250.00
June, July, August	Tuesday, Wednesday, Sunday	\$100.00	\$150.00
All other months	Thursday thru Saturday	\$150.00	\$200.00
	Sunday thru Wednesday	\$100.00	\$150.00

Rental rates for non-profit organizations:

Any month \$100.00 per day (if multiple days please call for rates)

Rental rates for food vendors only: \$150.00 per day

Damage/Cleanup refundable fee is \$150.00 per day; applies to ALL rentals; will be refunded if the park is left clean

PLEASE WRITE 2 CHECKS – 1 for the rental and 1 for the cleanup fee (returned w/in 45 days of the event if clean).

Lessee and/or Group Name _____ Contact Person _____

Address _____ City _____ Zip _____ Phone _____

Date and Time Desired _____ E-Mail _____

Purpose _____ Attendance Expected _____

Location Being Reserved (please circle): Ten Club Park (1st & Main West) Corner Park (1st & Main East)

The Lessee hereby agrees to be responsible for any damage to property or items stolen, and to comply with the following stipulated insurance requirements:

1. **HOLD HARMLESS CLAUSE:** Lessees shall indemnify and hold harmless the Lessor (Village) from any and all damage, or loss, or liability of any kind whatsoever occasioned upon and/or within the leased premises (as described in the lease agreement or as permitted for use by oral or other agreement), or ways or walks or concourse adjacent thereto, by reason of any injury or property of third persons occasioned by any act or omission, neglect, or wrongdoing of the Lessee or any of his, her and/or its officers, agents, representatives, assigns, guests, employees, invitees, or other person admitted by the Lessee to the premises, and the Lessee will, at his, her and/or its own cost and expense, defend and protect the Lessor against any and all such claim or demands. The Lessee further agrees to exercise due care in the preservation of the park to prevent loitering or running around the building, or the throwing of rocks or debris on the exterior of the building.
2. The Lessee understands that there will be a \$35 per man hour assessed to them if Village Staff cleaning required is in excess of one man hour. Users will be charged the hourly fee plus equipment rental and other actual costs to facilitate repair or replacements for any damages found following their scheduled activities. These costs will be charged against the deposit, or will be billed to you if in excess of the deposit.

_____ I have read and understand "Liquor Liability and You".
(initial)

_____ I have read the terms of the rental agreement (including the second page on the back) and agree to comply.
(initial)

Village Designee, for the Lessor	Lessee	Date
_____	_____	_____

**RETURN THIS SIGNED FORM WITH PAYMENT TO:
Waterford Village Hall, 123 N River Street, Waterford WI 53185**

Rental Fee \$	Paid Date:	FOP:	By:
Deposit Fee \$	Paid Date:	FOP:	By:
Deposit Fee Refunded	Refund Date:		By:

TERMS OF RENTAL:

Parks may be reserved at Village Hall, located at 123 N River St., or by phone at 262-534-3980. Office hours are 8:30am – 4:00pm Monday thru Thursday and 8:30am to 12 noon on Friday. Reservations can be made anytime in advance with a minimum 48 hours advance notice. Reservation for usage is confirmed only when payment is made in full and a signed agreement is on file at Village Hall.

Cancellations: Notice to cancel a reservation must be made in a timely manner. Failure to do this will result being charged fees at the following rate:

- more than 6 weeks in advance 75% of paid rental
- between 4-6 weeks in advance 50% of paid rental
- between 2-4 weeks in advance 25% of paid rental
- Less than 2 weeks -0- of paid rental

Rescheduling – Parties that reschedule within the period outlined above shall be charged accordingly. Parties that reschedule between 6 weeks and three months in advance of their original date shall be charged a 10% processing fee. Parties that reschedule their event three months or more in advance of the event shall not be charged.

In the event that the facility can be rented on the date either originally scheduled, in the case of a cancellation or rescheduling, no fee will be charged to the original renter.

Closing time including take-down and clean-up, is 10:00 p.m.

Cleaning – All cleaning is to be done immediately after the conclusion of an event. Village personnel will inspect the park at 7:00am the following day for your deposit refund. Exceptions may be made if there is no event the next day and the department is notified prior to the event.

All garbage must be bagged and placed in trash and recycle cans located in the park.

Alcoholic Beverages - Alcohol may be consumed on the premises by adults of legal drinking age only. Beer may be sold for adult functions providing a permit is obtained from the Village Clerk. You must read and sign “Liquor Liability and You”.

Security - All groups using the Park are responsible for the security of the park.

Smoking – we ask that all smoking butts be placed in a can provided by you so as not to litter the park.

In addition to the above stipulations, **THE VILLAGE OF WATERFORD RESERVES THE RIGHT to deny further use of the park(s) to those who do not comply with the rules of use.**

LIQUOR LIABILITY AND YOU
RULES TO USE WHILE RENTING TEN CLUB OR CORNER PARK

As a renter of one of the Village of Waterford's public facilities, there are some things you should know before you decide to serve alcohol:

1. The server of alcoholic beverages may be liable for injuries sustained by intoxicated persons.
2. The host of a social gathering may also be held liable for injuries caused by intoxicated guests.

To prevent the unnecessary pain and or injury of an accident, the Village suggests the following:

1. Have available and promote the consumption of non-alcoholic beverages.
2. If possible, use a license bartender (operator) to dispense your drinks. The avoidance of a serious injury due to experienced handling may be worth the cost of the licensed operator.
3. Check each person's ID. You MUST be 21 to drink in Wisconsin.
4. Use wrist bands or stamps to identify those who have shown an ID and are of legal drinking age.
5. Limit the number of drinks per person.

If you suspect someone has had too much to drink:

1. Stop serving them!
2. Provide an alternative source of transportation.
3. If you cannot handle the situation, call the police.

I, _____, have read and understand the implication of serving alcoholic beverages on _____ at the event for which I have rented the (circle one)

Ten Club Park

Corner Park

I further agree to hold the Village of Waterford harmless in the event that a mishap occurs during my event.

Lessee

Village of Waterford

Date

Date