



Village of Waterford Talent Bank Questionnaire

"We make a living by what we get, but we make a life by what we give." ~Winston Churchill

Name	# Years as Waterford Resident			
Address	Occupation			
Business Name	Address	City	State	Zip

Contact Me: _____

Home	Cell	Office	Email
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Interested in serving:

- | | | |
|---------------------|------------------------------|---|
| Board of Review | Finance Committee | Heritage District Design Committee |
| Board of Appeals | Plan Commission | Community Development Authority |
| Library Board | Fire & Police Commission | Public Works & Utilities Committee |
| Personnel Committee | Election Worker or Inspector | Village Board /Trustees and President
<i>(Elected positions)</i> |

***All positions open to anyone who is a U.S. citizens and a resident of Village of Waterford;
See next page for more information about committees, responsibilities, and time commitment***

What would you like us to know about you?

Education background:	What would you bring to the committee in which you've expressed interest?
Service with Volunteer Organizations:	
Skills/Work Experience/ Special Interests:	Additional comments:

Date	Signature
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Descriptions

Board of Review— Review assessments and respond to disputed assessments. Can adjust assessments when they've been proven incorrect or correct errors and omissions. *Meets as needed.*

Board of Appeals—Hears and decides appeals related to an order, requirement, decision, or determination made by an administrative official; has the authority to hear and decide special exceptions to zoning ordinances. *Meets as needed.*

Library Board of Trustees—Library board reviews all finances, will audit and approve expenditures, supervise administration of public library, hiring and compensation. [Village Ordinance](#) requires that committee include specific membership plus citizen at large members. Also see Wisconsin State Statutes 43.58 for more information. *Meets 2nd Tuesday of each month at 4:30 pm in Library History Room.*

Plan Commission—Authorized to create and manage a plan for the Village, including the character and physical appearance and development. *Meets 3rd Wednesday of each month at 6:00 pm in the Village Hall*

Community Development Authority—undertaking of programs and projects for blight elimination and prevention, slum clearance and prevention, urban renewal and redevelopment, and community development and redevelopment *Meets as needed.*

Fire and Police Commission—Fire & Police Commission determines policies and practices and hiring related to Fire and Police. *Meets 2nd Tuesday of each month at 5:00 pm*

Personnel Committee— does preparatory work and make recommendations to the Village Board regarding personnel policy, personnel review, wage rates for Village employees, hiring employees, contract negotiation in the areas of wage rates and Village employee working conditions, collective bargaining, insurance contracting and Village personnel. *Meets 3rd Monday of each month at 5:00 pm at Village Hall*

Finance Committee—performs preparatory work and recommends to Village Board regarding taxes, Village expenses and revenue, budgetary analysis, fund investments. *Meets 2nd Monday of each month at 5:00 pm at Village Hall*

Election Poll Workers— Assisting at the polls on election days, distributing ballots, registering voters. *On primary, general, and special election days.*

Election Inspector—ensures that election laws are observed. *Primary, general, and special election days.*

Heritage District Design Committee—establishes and administers design guidelines that consider historic value for existing and new structures. [Village Ordinance](#) requires that committee be made up of specific membership plus citizen at large. *Meets 3rd Wednesday of each month at 4:00 pm at Village Hall*

Public Works and Utilities Committee— shall do analysis of and make recommendations to Village Board regarding streets, sidewalks, buildings, parks, lighting, water and sewer utilities, and garbage/recycling. *Meets the 3rd Monday of each month at 4:00 pm at Village Hall*

Village Board—Responsible for all business related to Village of Waterford operations. *Meets the 2nd and 4th Monday of each month at 6:30 p.m. in the Village Hall. See [Village Clerk](#) for more information about elected positions.*

Board of Trustees— Elected 2-year position on even years Trustees oversee all operations, set policy, receive reports from committees, commission, boards to make decisions for the good of the community.

Village President — Elections 2-year position during odd numbered years.

* *Note: meetings days and times are subject to change; additional meetings may be scheduled as needed.*